

11/9/16

Daybreak Board Meeting – called to order 7:07 PM

- Previous meeting minutes approved
- Homeowner issues – Mark will follow up about re-setting light timers on buildings A-D to accommodate Daylight Savings
- Oct financials –
 - Kappes continuing process of switching our operating account to a new bank
 - Discussion of amount owed to reserves by operating account from 2014-15; Mark will check with Kappes accounting dept to clarify how much was transferred & how much was underfunded
- Lighting upgrades
 - Motion made & approved – fund Resicon contract for lighting upgrades out of reserves (\$5927.52)
- PSE energy conservation
 - Dec 9th – install date; PSE must be able to enter your unit & install
 - Amy will e-mail information to owners we have e-mails for
 - PSE will do energy fair Nov 17th, 4-6:30 PM; Amy, Suzanne, Scott will help additional people sign up on Nov 19th, AM
- Delinquent accounts – Mark reviews Kappes process:
 - Letters sent out after 30, 60, and 90 days; late fees added after 60 days. After 90 days, bill is sent to collections
- Website maintenance – approval of \$6/month charge to increase storage on our site
- HOA meeting signs – Amy to buy five lawn signs to announce when a board meeting/event is happening, pointing people to the website
- 2017 budget discussion
 - Question about fire/life/safety – budget for 2017 at current rates, but shop out the service to get a more competitive bid
 - Motion made and approved to add \$85,500/year to reserves - corresponds to 2.99% dues increase

Meeting adjourned at 9:27 PM